



VEHICLE REGISTRATION FORM

YOU MUST HAVE A VALID LICENSE PLATE REGISTERED TO GAIN ACCESS TO YOUR WEEKDAY LOT ASSIGNMENT (determined by Cost Center, verify with your manager)

EMPLOYEE ID NUMBER

Cellphone Number

NAME:

first

last

TITLE:

BSN MSN DNP PhD PharmD

APPROVED CREDENTIALS circle if applicable

COST CENTER - DEPT NAME

VEHICLE INFORMATION

Vehicle #1

LICENSE PLATE

MAKE

MODEL

If you may be driving more than one vehicle to Saint Mary's Health Care, on a regular basis, please write in the additional vehicle information below:

Vehicle #2

LICENSE PLATE

MAKE

MODEL

** To obtain access to a parking lot, you must have a **license plate number on file***

*** Violating your parking assignment, and parking in other areas on campus while working, may result in immobilization of your vehicle with a boot, \$25 fee. Please review the Parking Policy, available via Policy Tech*

Manager's Signature for Approval

DATE

Call Security with any questions ~ 616-685-6500